

Open Doors / GED

Email referral from school district single point of contact to shawn.wash@scc.spokane.edu with the following information attached:

- Name, address, phone, DOB, grade completed
- Transcripts
- Credits completed to date
- Signed GED testing release form

Orientation at Next Generation Zone

Wednesdays from 9:00 a.m. to 10:00 a.m.

- Students will select an E-CASAS Assessment date/time:
- Thursday (9am-12pm) or Friday (9am-12pm) — or by appointment

E-CASAS Assessment

Student will leave with:

- A classroom schedule
- Career Specialist and/or College & Career Navigator appointment

Student is enrolled in Open Doors

Case management – group and 1:1	College and career navigation assistance
GED preparation/testing	Mini GED workshops (math, RLA, SS)
21 st century career skills workshop	Connections -YouthBuild, Job Corps, WIOA
College prep & academic advising	Job prep, leads, resume, application

Communication Loop

By COB Wednesday, counselors get an email list of students that came to orientation. By COB Friday, district point of contact receives email detailing enrollment status for that week; incomplete enrollments will receive follow up phone call the following Monday.