

JOBS FOR THE WEEK OF 08/31/2015



Created by the Spokane Area Workforce Development Council, *Your Passport To Success* is YOUR tool to planning your career and your success.

*****Free and available online*****

<http://www.nextgenzone.org/passport-to-success>

1-ANIMAL CARE

No Postings At This Time, Please Check Back Later.

2-TEMPORARY/SEASONAL

- **Atlas Staffing** **Warehouse/Delivery Driver** **Closes 10/10/2015**
Dedicated warehouse/delivery driver for a local furniture company's distribution center. Must have current driver's license and 3 years clean driving record. Be able to work 10 hours shifts and have excellent attendance. Temp to hire position (posted on WorkSource).

- **Cleaner** **ABM Industries** **Closes 10/27/2015**
First/day and 2nd shift(s) available. Responsible for performing deep cleaning in assigned apartments, clean restrooms, and kitchen areas. Sweep or damp mop floors. Must have ability to work with other crew members and be able to take direction from supervisor. **Must be able to work on a temporary basis, must be able to pass a criminal history report.**
Apply in person Mon-Fri 9am to 4pm at 112 N Altamont, Spokane WA 99202 or contact Paula for further details 509-232-0398. (Posted on WorkSource Spokane).

3-APPRENTICESHIPS/TRAINING

- **Spokane CC** **Aerospace (AMP)** **Continuous**

Must be 18 years old, but HS Diploma/**GED is NOT required.** Aerospace Manufacturing Preparation (AMP) Program prepares you for entry level careers in aerospace manufacturing or entry into an aerospace program with SCC with an 11 week course for only \$25.00. Contact Margaret Smith at (509) 279-6213 or margaret.smith@scc.spokane.edu.

- **Carpenter Apprentice** **Tradesman International** **None Posted**
In this entry level construction role you will work directly under the supervision of a qualified Journeyman Carpenter and construct, erect, install, and repair structures and fixtures of wood, plywood, metal studs, and drywall using carpenter's hand tools and power tools, while conforming to local building codes. Visit website for specific duties, benefits, and to apply. <https://jobs-tradesmen.icims.com> 0 (Posted on Indeed Spokane).
- **Electrician Trainee Residential** **DEI INCORPORATED** **Closes 9/4/2015**
Will train with a crew of electricians on new apartment complexes in Spokane. **Must be the hard working, self-motivated, high production type, and have reliable transportation.** Looking for individuals who want to become residential journeymen. Send resume indicating the **Employer Job Number: Spokane Trainee** to DEI INCORPORATED: PO Box 2105 Hayden, ID 83835-2105/ Fax: (208) 493-3295/ or email Chanelle Bligh at chanelle@deielectric.com (Posted on WorkSource Spokane).
- **Painters(Trainee)** **ACI Coatings LLC** **Closes10/26/15**
Get trained to be a painter. Must have a valid driver's license, be able to pass an initial drug screening and periodically throughout employment. Capable of climbing ladders and perform other physical duties. Send your resume to ACI Coatings at frontdesk@acicoatings.com (Posted on WorkSource Spokane).

4-HIRING/RECRUITING EVENTS

No Postings At This Time, Please Check Back Later.

5-CLERICAL

- **Pathology Associates Medical Labs, LLC Billing Insurance Specialist-Resolution Accounting. Closes 11/24/2015**
Full-time position, Monday-Friday 7:00-3:30pm. Support the Billing Department through the daily processing of incoming checks, documents, and correspondence. Responsibilities include: Ensure all insurance payments are properly prepared and posted. Accurately post third party payments, adjustments, denials, and patient payments within department mandated time frames. Accurately prepare daily receipts. Obtain complete knowledge of insurance requirements, preform cross-training. Assessment of job knowledge and also miscellaneous tasks per request of leadership. HS diploma/GED required, 10 key by touch,

excellent written and verbal communication skills. Ability to type 35 words per minute, must be able to work independently and without supervision. High level attention to detail, flexible, willing to perform different tasks as needed. PC proficiency in MS Windows and other computer programs. Ability to perform repetitive tasks, with optimal hand/eye coordination. Previous billing office experience desired. Apply online at <http://ipc.us/t/59AAE6F095644B18> employee job number 13607542_1

- **Itron, Inc.** **Technical Writer Job** **Closes 11/25/2015**
Technical Writer creates, develops, plans, writes and edits operational, instructional, and maintenance procedures for paper, multimedia, or web-based publication. Conducts interviews with various users and technical staff to gather data for documentation. Researches and translates technical information into manuals and/or web-based documents for non-technical and technical users. May document engineering processes and specifications. Apply online at <http://ipc.us/t/1785896C215D4188> Employer job number 13883496
- **Lincare, Inc** **Patient Account Coordinator** **Closes 09/26/2015**
Responsible for the billing and collections of insurance and patient accounts, following up on denials and credits posted to patient accounts. No educational requirement. This is a full time position, 40 hours per week. General office skills and good communication is desired. Apply online or send your resume to the employer. Contact Cassandra at cbrewer@lincare.com Or go to Lincare, Inc 1003 E. Trent Ave Ste 100. Spokane, WA 99202
- **Allstate** **Insurance Sales** **Closes 10/05/2015**
Allstate Insurance in Spokane is looking for an energetic Sales Producer! Great pay and benefits offered! Primary duties and responsibilities include, Prospect leads, generate sales, execute, plan and implement office processes, service existing customers, cross sell, assist in targeting new customers, build business referral relationships, answer incoming phone calls, process policy changes, assist with processing new applications, and other administrative duties as assigned by the Agency Owner. Previous sales experience is a plus, currently hold or willing to obtain Property & Casualty, Life & Disability licenses, customer focused, excellent phone presence, must be organized, able to multi-task, and efficient. Candidate must be self-motivated, reliable and have a positive attitude, PC and typing skills, Excel, Word, and Outlook. Base and commission, bonus opportunities, competitive benefits/time off packages. Applications online or send your resume to the employer Molly Penny at mpens@allstate.com and be sure to include employer job number Allstate.
- **Aerotek** **Patients Enrollment** **Closes 09/24/2015**
Seeking medical office individuals to assist with enrolling new patients into their insurance. This individual must be comfortable in Microsoft Office, HIPPA, and be comfortable talking with patients. Medical Billing or Medical Insurance experience is a plus! Please attach a resume if you are interested. This job needs no educational requirement. It is a full time position at 40 hours a week and \$13.00 an hour. The desired skillset for this position is; Microsoft Office Communications, Team player, attention to detail, and some knowledge of HIPPA. To apply send a resume and cover letter to mcaron@aerotek.com be sure to include the employer job number: AEROTEK
- **Hilton Garden Inn** **Front Desk Agent** **Closes 09/01/2015**

Looking for someone who loves working with people. Must have open availability. Will be responsible for answering phones, making reservations, and checking guests in and out. Must have GED/HS Diploma. Send your resume to Sara Schmier at Sara.Schmier@Hilton.com (Posted on WorkSource Spokane).

- **Columbia Distributing** **Administrative Assistant** **Closes 09/01/2015**
Assist in completion of assigned tasks and projects as directed by Office Manager or Regional Sales Directors. Maintain administration files and filing system, ensure all documents are filed in a neat, orderly and accurate manner. Receive and distribute mail to appropriate team members. Complete all other talks or projects as assigned. Must have a GED/ HS Equivalency. To apply visit www.americasjobexchange.com (Posted on WorkSource Spokane)
- **Aerotek** **Data Entry Specialist** **Closes 09/12/2015**
Enter data daily, analyze reports, and update system. Must be comfortable in Excel and have GED/HS Diploma. Day shift available from 6-2:30 p.m. Pay is \$10.75/hr. To apply send your resume to Mindy Caron @ mcaron@aeroteek.com (Posted on WorkSource Spokane).
- **Skills'Kin** **Receptionist** **Closes 09/20/2015**
This person will need to provide excellent customer service for all payee clients. The position greets all customers, answers multiple phone lines, transfers calls, files documents, scans documents into the paperless filing system, some data entry, and record keeping. **Must have HS Diploma or GED, Be at least 19 years of age, Highly Organized, and able to pass a background check and pre-employment drug screening.** Apply online at www.skills-kin.org or deliver your resume to 4004 East Boone Ave, Spokane, WA 99202 Attn: Human Resources. (Posted on WorkSource Spokane).
- **Pioneer Human Services** **Front Desk (PT)** **Closes 10/14/2015**
Excellent customer service skills and ability to work with diverse populations. Friday and Saturday 11:30 p.m. to 8:00 a.m, Tuesday 3:30 pm to 12:00 am. Must have HS Diploma or GED. To apply go to the WorkSource Spokane website and search the job title you want to apply for. (Posted on WorkSource Spokane).

6-JANITORIAL/HOUSEKEEPING

- **Rainer Guest Services** **Dishwasher/Kitchen Utility** **Closes 09/25/2015**
Please note that this position is in Mount Rainier National Park. The dining room at Paradise Inn is open breakfast, lunch, and dinner, serving both Inn guests and day guests within the park. Must clean all dishware and serving items, by hand and using kitchen dishwashing equipment. This position is between 30 and 40 hours a week at 9.47 an hour. Apply online at <http://www.mtrainierguestservices.com/employment>
- **Orchard Crest Retirement Cntr** **Housekeeping** **No closing date posted**

Part-time position M-F (no weekends). Must have experience with senior citizens, background check required. Apply in person at 222 S Evergreen Rd. Spokane Valley, WA or email your resume to terrie@orchardcrestretirement.com (Posted on Craigslist).

- **Bethany/Mallon Place** **Housekeeping** **Closes 09/13/2015**
 Clean resident rooms, do laundry, clean bathrooms, hallways, and all common areas. Prefer candidates who are able to work independently, reliable, trust worthy, and have open availability. Send your resume to Kim Myers at kimtaigaafi@msn.com or fax it to 509-924-2900. (Posted on WorkSource Spokane).
- **Pioneer Human Services** **Housekeeper** **Closes 10/03/2015**
 Available Shift: 1st Shift, Full-Time. The housekeeper will work the posted schedule either independently or as a team to ensure residents are living in a clean and safe environment. Provide safe environment, pull dirty linen, provide clean towels daily, make beds and return washed clothing to residents rooms, conduct room cleaning including bathrooms, clean microwave, counter top and cabinet doors. View or apply for the job on WorkSource Spokane, search on the site by job listing/title. (Posted on WorkSource Spokane).

7-MANUFACTURING/LABOR

- **Lamar Advertising Company** **Billboard Installer** **Closes 09/26/2015**
 This is a full time position with a benefit package. ALL APPLICANTS MUST COMPLETE ONLINE APPLICATION (<http://applynow.lamar.com/Jobs/Search/>) Functions and responsibilities are as follows; Installing and maintaining all Billboards, remove and hang flexes, remove and hang vinyl's, cut and prepare flexes and vinyl's for installation, cut, prepare and install copy on Tri-Visions, drive truck daily. Maintain structures- repairs include but not limited to: tightening bolts, painting steel structures, repairing tri and various parts of the sign face and structure, assembling structures and faces when required, building and installing extensions. Cutting brush/weeds, conduct storm damage repairs, minor electrical repairs, sweeping/cleaning workshop area. Use power/manual tools, maintain tools, equipment, machinery and maintain operation vehicles. General construction knowledge with the ability to work in year round weather conditions is desired as well as the ability to climb ladders and work at heights up to 100 feet on sign structures and lift equipment, be able to lift 100 pounds, report to work as scheduled and in a timely manner. HS Diploma or GED required, current and valid drivers license required. CDL is preferred, and OSHA certification is preferred. A NCCCO is preferred. \$12-14 an hour. Apply online. For more questions contact Sam Kuntz.
- **Star West Satellite INC** **Dish Network Technician** **closes 09/27/2015**
 Are you tech savvy, enjoy a challenge, problem solving and giving good customer service all while working with a great crew in a fun work environment? We give you PAID training to

learn a trade you can use nationwide and become a home Entertainment Technician servicing Dish Network customers. No experience required, we will train! Benefits: partial employer contribution to Medical, Dental, Vision, and life after 60 days, PTO offered after 6months of employment, 2paid holidays after 6months of employment, receive incentive for meeting monthly sales requirement. If interested apply online at <http://www.starwestsatellite.net/hiring> please select Technician and apply under our Post Falls, ID location. If you have any questions or need additional information please do not hesitate to call us at 406-522-3207. This is a full time position(40 hours a week) at \$12.00 an hour. No educational requirement for this position.

- **Atlas Staffing** **Embroidery Technician** **Closes 09/24/2015**
Local Embroidery Company is in need of a Part-Time Embroidery Technician.
Job Requirements: Detail oriented, able to distinguish between colors, good hand strength, strong hand and finger dexterity, ability to stand on your feet all day, ability to work independently or in a team environment, ability to work with limited supervision, great attitude, excellent record of attendance, great work ethic. Looking for an individual that has the desire to work for a great company long term. This position is between 25-35 hours per week at \$9.47 an hour. Qualified candidates please apply at atlasstaffing.net/candidates or send your resume to the employer Mark at mark@atlasstaffing.net include the job number Atlas Staffing, Inc. or apply online at [http://www. Atlasstaffing.net/candidates/](http://www.Atlasstaffing.net/candidates/)
- **Personnel Source** **General Labor** **closes 09/16/2015**
Personnel Source is looking for 5-8 individuals to fill potential temp to hire career opportunities. Day, swing and graveyard shifts available. We want people with a great attitude, and are looking to advance their skill set and career in an industrial setting. We are constantly hiring for long term career paths in assembly, ,manufacturing, production, labor, landscaping and more. Full time entry level positions. GED/HS diploma required. Apply online at worksource or contact Juliya Chubenko at spokane@personnelsource.com
- **Huntwood Industries** **Runner/ Stacker** **Closes 08/31/2015**
Responsible for safely loading wrapped cabinets from the end of the assembly line on a dolly or hand truck and then moving them into the shipping department to store in stacked aisles. Self-motivated individual; hard worker, able to lift and stack heavy cabinets safely, able to accurately read and comprehend necessary paperwork. **Must be able to pass drug screen and background check.** Apply on the employer's website:
<http://www.huntwood.com/careers> (Posted on WorkSource Spokane)
- **Huntwood Industries** **Production Position** **Closes 08/31/2015**
Must be able to pass pre-employment drug screening, Must be able to read and understand work orders, read and calculate measurements on a tape measure, and be quality and safety conscious. Apply on line at:
<http://www.huntwood.com/careers> (Posted on WorkSource Spokane).
- **Oil Can Henry's** **Automotive Technician** **Closes 09/17/2015**
Be able to provide superior customer service through the exceptional delivery of Oil Can Henry's products and services. Will need to follow standardized operating procedures.

Maintain professional demeanor, stock and maintain inventory, service vehicles, be able to handle and operate tools. Must have HS Diploma/GED. To apply go to <https://henrysjobs.silkroad.com> (Posted on WorkSource Spokane).

- **Accent Stove and Spa** **Installation Helper** **Closes 09/19/2015**
Full time-position to help install fireplaces and stoves. Heavy lifting required, some warehouse work preferred, and forklift experience a plus. Must provide excellent customer service. Hand deliver your resume to our store or email it to admin@accentspokane.org
Contact Eric Stone at 509-325-8800 or at eric@accentspokane.com with questions. (Posted on WorkSource Spokane).

- **Univar USA Inc.** **Material Handler** **Closes 10/23/2015**
Specific Duties and Responsibilities include: Preform manual warehouse duties, load and unload, ship and receive, place hazardous materials or waste into appropriate containers. Must be able to read, write, count, understands and speaks English. Apply on the employer's website. (Posted on Work Source Spokane).

8-HEALTHCARE

- **Bethany Place/Mallon Place** **NAC/HAC/NAR** **Closes 09/27/2015**
Looking for care givers for a facility that specializes in behavior health. Must be able to work all shifts. Tasks include but not limited to med assist/ADL's/serving meals/assist with showers/personal care cleaning bedrooms/common areas/bathrooms. This is a full-time position at \$10.00 hourly wage. GED/HS diploma required as well as, NAR/NAC/HHA/Food handlers/1st aid/CPR/MM/DDD/ALZHEIMER DEMENTIA. Apply online or send your resume and cover letter to Kim Myers at kimtaigaafi@msn.com or fax- 509-924-2900
- **Salvation Army** **Visitation Monitor** **Closes 09/25/2015**
Provide supervision for visits at the Salvation Army between children and their parents. It will ensure a safe, friendly, secure environment, supervise or monitor visitations at The Salvation Army between DCFS referred children and their parents/relatives or siblings and private/civil cases. This position will monitor for appropriate interactions and intervene when necessary, be capable of de-escalation situations with visitors who are or become disgruntled or aggressive, and carefully document each visitation using the required forms and communication with all parties. If interested, please provide your cover letter, resume, and three references. This position is part time at 29 hours a week with \$9.50 hourly pay. GED/HS diploma required. Send proper application to bill.bell@usw.salvationarmy.org and include the employer job number" The Salvation Army NW Divisional Headquarters.

- Salvation Army Caregiver Closes 09/25/2015**
 Spokane Corps has several openings for Part-Time Caregiver positions for Sally's House. Schedules vary from day to overnight. This position will be responsible to provide a safe and nurturing environment for the children at Sally's House and to help ensure that the needs of the department are being served and met. Must be at least 21 years of age. \$10.00 an hour and a maximum of 29 hours per week. Must be able to work well with children and maintain confidentiality and a safe environment. To apply please forward a letter of interest, resume or application and three references to Human Resources. Bill.bell@usw.salvationarmy.org
- Kaler House INC. Support Staff Closes 08/26/2015**
 24 hour support to adults and adolescents with developmental disabilities. 2 full time grave yard staff in the adult program. Provide support to our clients by helping with activities of daily living, community activities, cooking. Must have clean CPD record high school diploma or GED. Must be over 21 to work in the adolescent program. Must have a reliable vehicle, current and continuing vehicle insurance and valid driver's license. Send resume to the employer Contact Cody Blackmon 509-536-1030 or email him at codyatkaler@aol.com THE KALER HOUSE INC PO Box 31087 Spokane, WA 99223-3018. (Posted on WorkSource Spokane).
- Direct Support Professionals Embassy Management Closes 9/27/2015**
 The Supported Living division of SL Start provides in-home and community care to an amazing group of individuals with developmental disabilities. Some job duties are Assist persons in learning basic living skills, Assist persons in areas of personal care, home management, meal planning. **Must be 18 years of age, high school diploma or equivalent, pass a background check, valid driver's license, insurance and reliable transportation.** Please apply online at: <http://spider.slstart.com/job-postings/jobListings.php>. Or email your resume to Megan Hammond. Email at mhammond@embassyllc.com. (Posted on WorkSource Spokane).

9-CASHIER/TELLER

- Red Lion Hotel at the park Cashier/Host/Hostess Closes 09/26/2015**
 18 or older. Must have food service experience, some knowledge of food service procedures. Ability to make changes quickly and accurately, ability to multi-task, follow through and re-prioritize well to meet deadlines. Ability to communicate and develop an effective working relationship with fellow associates, managers, outside representatives, agencies, and Red Lion guests. Ability to deal professionally, courteously and tactfully with the public and coworkers. Must have Health Card. This is a part time position at \$9.47 an hour. Contact name: Fran Bresnahan, view or apply online at <http://www.redlion.com/cateers>
- STCU TELLER Closes 09/25/2015**
 Spokane Teachers Credit Union is currently looking to hire full-time tellers for various locations around Spokane. Must have some cash handling experience, must have GED/HS diploma. 38 minimum hours per week. For more details and to apply go to www.stcu.jobs
- Rite Aid Cashier/Overnight Closes 09/19/2015**

Provide excellent customer service to shoppers. Will be responsible for handling money, reconciling your cash register at the end of a shift, answer questions, resolving complaints, stock shelves and end caps, housekeeping tasks, follow directions, put up signs. **No Educational Requirements.** To apply or view full job posting visit <https://jobs-riteaid.icims.com> (Posted on WorkSource Spokane).

- **Maverik** **Cashier** **Closes 09/20/2015**
Responsible for customer service, monitoring fuel dispensers, cash control, and operation of cash register. There will also be some preparation of bakery items, cleaning, stocking, and other duties as assigned. Must be prompt, efficient, courteous, and able to maintain cleanliness and organization of the store. To apply visit <http://www.maverik.com/careers> (Posted on WorkSource Spokane).
- **Spokane Discount** **Retail Cashier** **Closes 10/12/2015**
Must have money handling experience, must be able to hang clothes and stock shelves during slow periods. We will pay 9.60-\$11.40 per hour depending on your speed and accuracy. 28-40 hrs per week. If you are interested in this position please apply in person ask for Steve or Aaron. 11A.M.-3P.M. at Spokane Discount 523 S. Dishman Mica Rd. Spokane valley, Wa 99206 (509)-487-3386 (Posted on Worksource Spokane).

10-MERCHANDISING/STOCKING

- **Fastenal** **Sales Trainee** **Closes 11/24/2015**
Job Id 225322
This is a part time position for a Sales Trainee, Monday-Friday 7AM-5PM 3808 N. Sullivan Rd., Spokane, WA 99216. The duties and responsibilities of this position are as follows; assisting with sales/customer service, managing inventory, placing and fulfilling orders, performing local sales calls and deliveries with company vehicle.
18 or older. Valid driver's license. Possess or working toward an Associate's Degree in Business/Marketing OR have equivalent industry experience and knowledge of the local market. Strong aptitude for sales and desire to earn commission after the training period. Strong computer skills, excellent written and oral communication skills. Customer service skills, ability to lift, slide and lower packages that typically weigh 25-50lbs and may weigh up to 75lbs. Must pass required drug screen. Apply online at <http://ipc.us/t/CBBBC78070694FAB> employer job number 13874841
- **Host International** **Storeroom Stock Clerk** **Closes 10/21/2015**
Storeroom Stock Clerk is responsible for physical and clerical tasks associated with shipment and reception of supplies and finished products. Duties include verifying shipping records and correct packaging and labeling; unpacking received goods, checking for damage and accuracy of shipment, and working with materials transport companies; performing all other responsibilities. Minimum qualifications include the ability to speak, read and write as well as the ability to interact with the public and coworkers in a friendly, enthusiastic manner.

Ability to bend, twist and stand to perform normal job functions. Apply on the WorkSource Spokane website and search the job title to view the full listing. (Posted on WorkSource Spokane).

- **Burlington Coat Factory** **Linens Associate** **Closes 09/02/2015**

This person will assist in the execution of merchandising and operational functions to company standards, provide outstanding customer service, and will be responsible for providing a friendly environment; which includes greeting and acknowledging every customer. Some cash handling will be required. **No educational requirement.** To apply visit the WorkSource Spokane website or apply on-line at <http://burlington.hodesiq.com>

- **Host International, Inc.** **Storeroom Stock Clerk** **Closes 11/4/2015**

Storeroom Stock Clerk is responsible for physical and clerical tasks. Some duties include verifying shipping records and correct packaging and labeling and receiving products and checking them for damage and accuracy of shipments. Identifies damaged or expired products. **May require a valid driver's license and good driving record as demonstrated by the DMV printout.** **Employer Job Number:** 13530901. View job or apply at WorkSource Spokane, search job title.

11-LOSS PREVENTION/SECURITY

- **SEARS** **Loss Prevention** **Closes 09/25/2015**

Jobs in this category are responsible for protecting company assets through activities in safety, inventory recovery and internal/external theft. Some essential duties include assisting with reduction of loss of inventory, time and assets, as well as monitors surveillance equipment and apprehend shoplifting suspects. Must be 18 years or older. This position is a maximum of 20 hours a week. Apply at

http://www.americasjobexchange.com/job/job_apply?jobId=572214114&source=WA

- **Pioneer Human Services** **On-call Resident Monitor** **Closes 11/26/2015**

Brownstone Work Release is an 80-bed adult male facility co-operated by Pioneer Human Services and the Washington State Department of Corrections. Primary responsibilities of a Resident Monitor are to guide, assist and support residents in their transition back into community life by carrying out the day-to-day operations of a Pioneer residential reentry program. The Resident Monitor is responsible for ensuring program and facility safety, monitoring resident movement, verifying resident employment, and supporting structured cognitive and behavioral- based programming designed to promote risk reduction and successful community reintegration.

Essential Duties: Client monitoring-25%, program and facility safety-25%, program operations-25%, communication and collaboration-25%. View or apply on the employer's website at <http://ipc.us/t/FF475118F21843BA>.

12-MECHANICAL/AUTO

No Postings At This Time, Please Check Back Later.

13-LANDSCAPING

No Postings At This Time, Please Check Back Later.

14-FOOD SERVICE

- **Orchard Crest Retirement Ctr. Dining Room Server** **None posted**
Must be hard working, dependable, and be able to flexible with your shifts. Apply in person at 222 S Evergreen Rd, Spokane Valley or email your resume to terrie@orchardcrestretirement.com. (Posted on Craigslist).
- **Costa Vida** **Prep Team Runner** **Closes 09/09/2015**
Prep of simple recipes like sauces, pico de gallo, desserts ,etc. Will also maintain proper food levels in the front of the dining room and assist in customer service. Prefer open availability, and **Must be able to pass a background check and drug screening**. Send your resume to Jennifer Poll at hr@cazierinc.com (Posted on WorkSource Spokane).
- **Double Tree by Hilton** **Specialty Line Cook(P/T)** **Closes 09/19/2015**
Prepare food items in accordance with recipes and company standards. Need to be neat and able to maintain a clean kitchen and workspace. Visually inspect all foods sent from the kitchen to make sure plates are appealing and appetizing. To apply visit <http://hiltonworldwide.com/careers> (Posted on WorkSource Spokane).
- **Maverik** **Prep Cook** **Closes 09/20/2015**
Responsible for preparing food, stocking display items, and filling orders. Some money handling and operation of the cash register expected. To apply, view full posting, and for more details visit <http://www.maverik.com/careers/> (Posted on WorkSource Spokane).
- **Barista** **Host International, Inc.** **Closes 10/4/2015**
Starbucks at the Spokane Airport is hiring. Barista's are responsible for fulfilling orders and completing sales transactions. Greets customers and takes food order, provide information about products and looks for opportunity to "up-sell" products. Accurately counts and provides change to customers as provided. Maintain Starbucks products. **Must have some customer service and cash handling experiences**. View or apply on WorkSource Spokane, search "Barista." (Posted on WorkSource Spokane).
- **Pioneer Human Services** **Food Service Specialist** **Closes 10/19/2015**

Primary responsibility is to cook and serve food for the residents and staff of PHS Residential Facilities, in accordance with all Health and Safety regulations. Duties will include dish washing, serving, cooking, and stocking inventory. Must be able to pass a Washington State DSHS background check. To apply go to WorkSource (Posted on WorkSource Spokane)

- **Franklin Hills** **Culinary Assistant** **Closes 11/5/2015**
Assists with preparing and serving meals, Serves meals that are palatable, Serves food in accordance with established portion control procedures, Serves food from steam table and/or transports food delivery carts to the resident areas, Honors resident/patient food likes/dislikes per diet card. Most of all just follow the rules. **Employer job number: 13549228.** Apply at WorkSource Spokane and search job title of interest. (Posted on WorkSource Spokane).

15-NORTHERN QUEST

- **Frequently Hiring for Multiple Positions:** View postings and apply at:
<http://northernquest.com/inquiries/careers>

16-DRIVERS/SERVICE PORTERS

No Postings At This Time, Please Check Back Later.

17-TECHNOLOGY

No Postings At This Time, Please Check Back Later.

18- WAREHOUSE/PRODUCTION

- **Western States** **Parts Associate** **None Posted**
Responsible for maintaining the parts warehouse by receiving and storing parts and for filling customer orders. Must have valid driver's license and acceptable driving record plus proof of GED/HS Diploma. Apply on line and view full posting at
https://rn12.ultipro.com/WES1008/JobBoard/JobDetails.aspx?__ID=*01B5871FC3E7E175
(Posted on Indeed Spokane)
- **Accra-Fab Inc** **Production Workers** **Closes 09/20/2015**
Looking for a hardworking, enthusiastic, and dependable individuals to fill entry level production positions. Must have GED/HS Diploma, able to work any shift, pay starts at \$9.50/hour plus .25 shift differential for swing shift. Please send resume to Accra-Fab: PO Box 641 Liberty Lake, WA 99019-0641. Include Job # WS450158956. (Posted on WorkSource Spokane).
- **Warehouse Staff** **Atlas Staffing** **Closes 09/10/2015**
Candidate must have the desire to work in a warehouse setting. Will be responsible for shipping and receiving, picking and packaging, and shipping product. Looking for individuals with excellent attendance and positive attitude. Must apply through the Atlas

Staffing website www.atlasstaffing.net/candidates or send your resume to Matt at matt@atlassearch.net (Posted on WorkSource Spokane).

- **Genuine Parts Company Stocker Order Filler Packer Closes 09/17/2015**
NAPA Auto Parts is seeking a skilled and energetic Warehouse Associate. Will be responsible for receiving, stocking, pulling, staging, loading and shipping merchandise. Must be able to work efficiently and quickly. Will need to be able to lift up to 60 lbs on your own. Must be 18 years of age and pass a background and drug screening. To apply visit <http://www.responhr.com/42122494> (Posted on WorkSource Spokane).
- **Gottcha Covered Welder Shop Person Closes 09/18/2015**
Must be able to weld Galvanized steel, use raw saws, read a tape measure, and operate a drill press. Must keep work area clean. Heat tolerant, must be dependable and on time ready to work. GED/HS Equivalency required. To apply send your resume to gottchacoveredllc@yahoo.com OR contact Bonnier at 509-385-1120. (Posted on WorkSource Spokane).
- **Material Handler NCI Group, INC Closes 11/11/2015**
Will be responsible for stacking parts and preparing material bundles for production. You will also need to check labels, and tags, and keep plant and work area clean. Must be able to take a pre-hire assessment and complete a satisfactory background and drug screening. **Starting pay is \$13.13/ hr with eligibility for production hours after 90 days.** Apply on line at WorkSource Spokane and search listing by using job # 13647021

20-RETAIL/CUSTOMER SERVICE

- **Customer Service Cashier Burlington Coat Factory Closes 09/02/2015**
The Customer Service Associate/ Lay-a-ways and returns is responsible for maintain outstanding customer service. Process Lay-a-ways, returns and sales quickly, accurately and efficiently, handling cash register operations and safeguarding company assets. Apply online at: <http://burlington.hodesiq.com> (Posted on WorkSource Spokane).
- **Sales associate Sherwin Williams Closes 09/05/2015**
Must be 18 years of age, a GED/HS Diploma, and have a valid driver's license. This person must be able to retrieve materials from shelves and floor stacks, lift and carry up to 50 lbs, operate a computer and communicate via the telephone. View or apply for the job on the employer's Web site:
<https://sherwin.taleo.net/careersection/10/jobdetail.ftl?lang=en&job=15000bff>.
Contact name: Loretta West (Posted on WorkSource Spokane).
- **Sales Coordinator Sherwin Williams Closes 10/07/2015**
Responsible for supporting the sales efforts at a Sherwin Williams commercial paint store. Servicing wholesale customers. Assist customers in person and over phone by determining

needs and presenting appropriate products and services. **Must be 18 years of age. Must have a valid driver's license. Must be able to operate material handling equipment. And have a high school diploma or comparable certification (e.g. GED).** Contact name: Loretta West. View or apply at:
<https://sherwin.taleo.net/careersection/10/jobdetail.ftl?lang=en&job=15000BL1>

- **Coats Associate** **Burlington Coat Factory** **Closes 10/8/2015**
Must provide outstanding customer service to our customers, drive the sales and profitability of the store, and safeguard company assets. Self-motivated team player. Contact Name: Loretta West. View or apply at: <http://burlington.hodesiq.com> (Posted on WorkSource Spokane).