

**NEXT GENERATION ZONE JOB LISTING**

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**April 29, 2019**



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Created by:  Spokane Area Workforce Development Council

## CUSTOMER SERVICE

### **PT Cashier/Customer Service      Davenport Hotel**

Must be professional, friendly, and have the desire to provide exceptional service to our guests in a fast-paced environment. Receive calls and delegate the actions required to guest services staff, handle all cash handling and posting of revenues for valet and town car, ensure department achieves hotel standards for legendary service. (20-35 hours per week), paying \$12.25 hourly plus tips, with open availability (including weekends) needed. To apply, please submit resume or visit our website at: [www.davenport-hotel.com/careers](http://www.davenport-hotel.com/careers)

### **PT Helper Clerk/Checker      My Fresh Basket**

\*Develop and maintain good customer relationships by providing superior customer service \*Bag groceries and assist customers with carryout \*Help with price checks \*Cashier \*Light janitorial duties \*Maintain general cleanliness in areas \*MINIMUM AGE: 18 Apply at <https://www.myfreshspokane.com/>

### **Student Clerk      CHAS Clinic**

Completes various administrative tasks as assigned. • Assists at reception desk greeting patients, employees and visitors upon arrival. • Professionally answers calls, takes messages and/or refers callers to appropriate individuals. • Faxes, scans and photo copies as directed. • Performs other duties as assigned. Must be a current high school student of junior or senior status. Apply through [chas.org](http://chas.org)

### **Customer Service Assistant      T-Shirt Company**

Hiring a PT employee to help with customer service for our custom t-shirt business located in Spokane Valley, WA. Reliable, hardworking, honest, excellent attention to detail, happy to work autonomously but a great team-player. Saturday - Sunday, 7:30am - 4:00 with the possibility of additional hours during the week when our full-time Customer Service Manager is taking time off. Any experience in the Customer Service field is a plus, but no experience necessary, on-the-job training provided. \$13 per hour. We're very laid back with a mom and pop feel. Show up in comfy clothes and let's get stuff done (and have some fun too)! If this sounds like a good fit, please submit your resume and a cover letter to [445ee02ffb4133fd9c3118a46e318db8@job.craigslist.org](mailto:445ee02ffb4133fd9c3118a46e318db8@job.craigslist.org) letting us know why you'd like to work for our company!

## FOOD SERVICES

### **Food Service Worker      Providence Sacred Heart Medical Center**

Evening Shift, 20 hours/week Prepare, serve, or deliver food for patients, staff, and guests in the cafeteria and community outpatient services. Adhere to all sanitary regulations governing the handling, storage preparation and serving of food. Assist in dish room (washing dishes, pots, pans, and cleaning area and restocking). Take inventory, orders, and stocks shelves. Current Food Handlers Card in Washington State. Visit <https://providence-spokane.jobs> to apply

### **Dining Room Server      Riverview Retirement Community**

Under the supervision of the Dining Room Manager serves meals to the residents in a professional manner, always maintaining the highest quality of both product and service. Hours: 12-15 hours/week Shift: 4:00pm - 7:00pm Required - Current Food Handler's Permit. Preferred - Previous related experience.

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=4612&clientkey=5E339A735C25A93F86A5FB8FF9F5AC4B>

**Dish Machine Operator****Anthony's at Spokane Falls**

Great Growth Potential for a starting position as we like to train and promote High Quality Candidates from within. Show us your best, and become part of a strong, caring team. Work with Professionals that pride themselves on Great Hospitality and Teamwork in a busy and beautiful setting. Please apply in person at 510 N. Lincoln St. Spokane. We will review applications and call qualified applicants for initial interview.

**GENERAL LABOR****PT Evening Bank Cleaner****Management Services Northwest**

We are seeking a Part Time Cleaner to service banking institutions in Spokane! Cleaning a bank entails emptying trash cans, sanitizing and restocking bathrooms, wiping down counter tops and glass doors, mopping, vacuuming, dusting, and other routine duties as assigned. Applicant must have reliable transportation, a valid driver's license, and be seeking a long term opportunity. Monday, Wednesday, Friday 6pm start time for a 3.75 hour shift. 11.25 hours per week, 13\$/hr Apply on Indeed.com

**Crew Member****Mister Car Wash – Various locations**

Flexible schedule. Prepare vehicles to enter the wash tunnel. Deliver an exceptional customer experience by being friendly to customers and handling vehicles with extreme care. Complete tasks associated with location cleanliness and appearance such as sweeping, mopping, cleaning windows, and/or minor landscaping work as directed by management. Follow all Mister Car Wash safety procedures and policies. **We are looking for people who enjoy:** Providing outstanding customer service with a positive attitude. Being active and on your feet in a fast-paced environment. Taking pride in your work and paying attention to detail. Working outdoors in varying temperatures and weather conditions  
Apply at <https://careers.mistercarwash.com/career-search/>

**RETAIL****PT Sales Associate****Ace Hardware - Hillyard**

Looking for PT employees to work in our busy store to help customers and have fun with a great team. Retail experience is a plus and cashier experience is a plus. Employees do everything at our store from cutting keys to loading cars for customers to helping clean the store after a busy day. To apply for this job fill out the components on Indeed.com and then come down to the store and fill out a paper application and speak with Curtiss or Darrell. We want to put a face to a name! We are open Sunday through Saturday. weekend availability is a must.

**PT Sales Associate****Earthbound – Northtown Mall**

Assisting customers with the emphasis of total and exemplary sales service, Ringing sales and completing all routine sales transactions, Completing all tasks assigned to them, such as, but not limited to: Housekeeping duties, Stocking and pricing products, Must be a great salesperson, Ability to work a flexible schedule and have dependable transportation, Possess a personality that supports efficiency and a *can do* attitude. Apply through Indeed.com

**TEMPORARY / SEASONAL****Mobile Rec****City of Spokane Parks & Rec**

Monday – Thursday Mid June through August. Generally in late morning, occasional evening. Mobile Rec is a program where sports and other play equipment is taken to a different community park Monday through Thursday so that the community kids can come out and play for free. The staff gets to play with the community members by facilitating different games throughout the time they are at the park. • Able to work independently as well as with a team. • Able to communicate with coworkers and the community • Willingness to learn new games and participate in games and sports • Ready to take initiative • Has CPR/First Aid training or is able to obtain it Contact information: If you are interested in this position contact Carissa Ware. Tel: 509.625.6208 [cware@spokanecity.org](mailto:cware@spokanecity.org) Internships and paid positions can be discussed.

**Receptionist/Office Assistant****Arrow Construction Supply**

Hiring for a full time receptionist/secretary. If you are a self-starter, self-learner can work under pressure then this is the perfect **summer** job for you! Accounting background a plus. -Answering phones -Data entry -Taking out and receiving mail -Filing -Supporting the office staff when needed -Creating documents  
This is a Monday - Friday position, you will need open availability, hours will vary based on the demand. Please come in to apply @ 12301 E Empire Way Spokane, WA 99216!